

GRADUATION DEADLINES SUMMARY – A.Y. 2024/2025
Master's Degree Program in *Psychology of Well-being and Performance*

1) GENERAL PROVISIONS FOR ALL GRADUATING STUDENTS

REQUIRED DOCUMENTS

SUBMISSION METHODS

<ul style="list-style-type: none"> <u>Thesis assignment request form</u> – must be signed by both the student and the supervisor and kept until graduation. <u>Form for title achievement</u> – to be uploaded after the last exam. Almalaurea questionnaire receipt. Final thesis in PDF form – upload as early as possible to allow timely approval by the supervisor. No changes allowed after the deadline. 	<p>Submit via e-mail to the supervisor</p> <p>Upload via ESSE3 (<i>MyPage Ud'A online – Graduation application</i>)</p>
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GRADUATION SESSIONS	DEADLINES		
	Thesis assignment request form	Online application	Documents upload & exams
ESTIVA (SUMMER) 29-31 July 2025	3 March 2025	29 April 2025	9 July 2025
AUTUNNALE (AUTUMN) 29-31 October 2025	29 May 2025	29 July 2025	9 October 2025
INVERNNALE (WINTER) 22-23 December 2025	22 July 2025	13 October 2025	2 December 2025
STRAORDINARIA (EXTRA) 8-10 April 2026	10 November 2025	12 January 2026	19 March 2026

IMPORTANT NOTES:

- Failure to meet the deadlines—except as provided in the following point—will result in **exclusion from the graduation session**. In any case, the ESSE3 system will not allow the submission of the graduation application or the upload of the required documents.
- Late submission of the graduation application entails an additional fee of €100.00**. This request can be submitted to the Student Office only with the prior agreement of the thesis supervisor and within the deadline for uploading graduation documents and completing exams.
- The graduating student is required to enter all requested data completely and accurately. The details of the final thesis can be modified at the time of uploading the final version.
- By the deadline for uploading the graduation documentation, all educational activities included in the student's study plan must be completed (as declared in the *Form for title achievement*).
- In case of withdrawal from the graduation session, it is necessary to notify the Student Office via e-mail and submit a new application for the next session within the deadlines indicated above. **Please note that each graduation application is subject to the payment of a stamp duty**.

2) ADDITIONAL PROVISIONS FOR STUDENTS IN THE QUALIFYING SYSTEM

Students enrolled in the qualifying system (from the 2023/2024 academic year) must pass the **Prova Pratica Valutativa (PPV)** and pay the related fees before being admitted to the final graduation exam. These students must also comply with all administrative and academic requirements and deadlines applicable to all students (see point 1).

Prova Pratica Valutativa (PPV)

- To register for the PPV, students must send the [PPV Registration Form – Psychologist Profession](#) to the e-mail address tpvpisco.magistrale@unich.it by the deadlines listed below.
- The PPV can only be taken after completing the **Tirocinio Pratico-Valutativo (TPV)** and all activities in the study plan.
- However, students may register for the PPV even if they have not yet completed the TPV or other activities; in this case, registration will be **provisional**.
- **Should the PPV be taken without having first completed the TPV and/or all other required academic activities, the evaluation will be automatically considered invalid.**
- Passing the PPV with a **positive evaluation** is mandatory to be admitted to the final graduation exam.

PPV SESSION	PPV REGISTRATION DEADLINE	TPV DOCUMENTATION DEADLINE	PAYMENT DEADLINE
7-9 July 2025	23 June 2025	30 June 2025	11 July 2025
29 September-2 October 2025	15 September 2025	22 September 2025	9 October 2025
24-27 November 2025	10 November 2025	17 November 2025	4 December 2025
16-19 March 2026	2 March 2026	9 March 2026	23 March 2026

Fees

- **University fee for admission to the graduation final exam: € 150,00**, pay via PagoPA notice available in the student's *MyPage Ud'A Online – Registrar's Office > Payments*.
- **Government fee for admission to the graduation final exam: € 49,58** (articolo 2, comma 3, del decreto del Presidente del Consiglio dei Ministri 21 dicembre 1990); pay via *bollettino di postale* with the following details:
 - Intestato a: Agenzia delle Entrate – Centro Operativo di Pescara – Tasse scolastiche
 - Causale: Tasse scolastiche (Università)
 - c.c.p.: 1016
 - Importo: € 49,58
- **Regional fee for professional qualification: € 103,00** (art. 190 del R.D. 1592 del 31 agosto 1933; legge regionale 3 del 6 febbraio 2025); pay via *bollettino postale* with the following details:
 - Intestato a: Regione Abruzzo – Servizio Tesoreria – L’Aquila
 - Causale: Tassa di Abilitazione all’Esercizio Professionale
 - c. c. p.: 12887675
 - Importo: € 103,00
- The **university fee** is automatically recorded in the student's personal area. Proof of payment for the **government and regional fees** must be sent via e-mail to: segr.psicologia@unich.it by the payment deadline.
- **All fees are one-time only.** Therefore, if a student withdraws from the graduation session, they do not need to pay them again.